



CAT Executive Planning Committee

Tuesday 11/1/2022 | 09:00 a.m. – 11:00 a.m. | Webex

Meeting Minutes

Attendees: Annadiana Johnson (CAT), Patricia Kepler (CAT), Claudia Robertson (CAT), Marti Magee (TriMet) Eileen Collins (TriMet), Jan Campbell (CAT)

9:00 - Meeting Called to Order

9:05 – Inessa Vitko, Executive Director of Transportation, is present at the start of the meeting to announce Eileen’s role as interim director of the TriMet Accessible Transportation Program. Inessa has to attend another meeting, but Marti Magee will be participating in today’s meeting in Inessa’s absence and relaying information.

9:10 – Eileen states that she will be trying to tamp down on the emails about changing invites for meetings and will also start to send invites to all members of CAT to attend Executive meetings if they would like. When sending meeting invites going forward TriMet staff will include meeting date and times in the subject line. CAT business meetings and ad hocs will be changed to reoccurring meeting types.

9:15 –

- Eileen provides updates on TriMet ATP staff changes. The TriMet board voted last week to go with a turnkey contractor for the eligibility department. There will be a new role with LIFT as a communications and outreach.
- Discussion about the eligibility contract and committee members concerns about how contractors are selected and qualifications, Eileen offered to send the RFP to any members interested in reviewing, as well as adding eligibility determination information to the monthly report LIFT provides to CAT.

- Next Eileen discussed the plan with including the supplemental provider contract with the LIFT Operations Contract that Transdev manages in order to bring in new supplemental providers to the tri-county area. This will increase the capacity for WAV and sedan service available for LIFT to provide rides.

9:30 –

- Claudia discussed having a Division FX post-project update presentation.
- Annadiana mentioned getting the Westside rapid transit project committee run by metro to present to CAT at a future Ad Hoc meeting.
- Claudia would also like the forward together planning group to attend a meeting to discuss how their plans may or may not change if ridership trends shift in the next few years.
- CAT members expressed the need to take paratransit impacts into account when looking at the changes in the forward together or other future service plans.

10:00 – Discussion on if there should be a CAT meeting on in December 2022 or if the committee should reconvene in January.

10:05 – Annadiana expresses that any issues that come up with accessibility should be referred to TriMet's customer service so they can track and monitor issue reports.

10:10 – Claudia states that with staff changes in the ATP department it may be a good idea to hold off on setting up new ad Hocs and subcommittees until the department is fully staffed again. Ad hocs will still be scheduled on an as-needed basis but no decisions will be made on setting up all new subcommittees. The rest of the executive team agrees.

10:15 – The committee would like to aim for Hybrid in-person and virtual meetings starting in January. Eileen to provide a list of locations that may be available for these hybrid meetings to take place.

10:30— There are currently two ongoing ad hocs, wayfinding and elevator issues. Committee would like to add service planning ad- hoc, related to forward together. The elevator issues ad hoc had fallen off people's calendars, Jan will

send the invite to Eileen so she can connect with TriMet staff who are leading it right now.

10:35- 11:00 am – Discussion on upcoming business meeting agenda, including expanded time for CAT member comments and public comment.

- The CAT meeting will be 9 am to 11 am. The committee decided to not have the Security report from Pat Williams for this month.
- Executive committee meetings will be 9:30-11:00 am, Eileen will send out a new invite to the entire committee.
- CAT will discuss the December meeting with the whole committee.

11:00 am – meeting adjourned.

Meeting Webex Chat Content:

Annadiana 9:48 am : I am on a PBOT committee which has oversight to UBER and LYFT... I know that not all the drivers have the recording ability. But they were talking about making it a requirement. Kris M, from CAT is also on the committee.

Claudia Robertson 10:31 am : It might be an idea to connect with APANO. They were a great partner in the planning and input of the DTP. And they have a brand new building where the old one was, right on the corner of Division and SE 82nd. I mean for an Eastside venue.

Annadiana 10:31: Pioneer Square would be a good central distribution point.

Marti Magee 10:32: Bye. It was great to see you all!! I have to get to another meeting. I'll see you all soon!

Annadiana 10:32: TY